**WHAT** 

# **COMMUNICATION STYLES**

#### IS YOUR DEFAULT STYLE?

There are 4 main styles of communication that we must first understand if we are to improve how we communicate with others. This helps collective effort mitigate biases, emnahce organizational performance, increase motivation, build trust, and prevent burnout.

# CONTROLLING / DIRECTOR

direct and to the point focused on driving solutions & results decides quickly based on gut competitive

# ANALYZING / THINKER

analysis & processes information thoroughly focused on accuracy & completeness prefers to work alone finds background information & detail very important



reflective

# INSPIRING / SOCIALIZER

enjoys brainstorming & creating with others focused on the big picture & future energized by interacting with people impulsive & spontaneous

# SUPPORTIVE / EMPATHIZER

methodical & organized focused on harmony & status quo takes care tasks & people desires time to process before discussion & action

#### **GOALS OF COMMUNICATION**

To inform and give instruction To influence and persuade To convey emotion and perception To ask questions for further information To develop relationships/trust To reassure and comfort To understand and gain context

#### **BARRIERS TO COMMUNICATION**

Time Habit Upbringing Vulnerability Emotions General gaps Culture Language Technology Impatience Not checking-in Content vs. context

## WHAT STYLE IS YOUR DOMINANT ONE? <u>TAKE THE QUIZ HERE</u>

it won't take more than 10 minutes

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### IF YOU RECEIVED G AND D, YOU TEND TOWARD BEING A CONTROLLING/DIRECTOR

#### **Celebrate their action leadership and honesty**

- commander
- values getting job done
- decisive risk taker
- good at delegating work to others
- not shy but private about personal matters; comes on strong in conversation
- likes to be where the action is
- takes charge, enterprising, competitive, efficient approach
- feareless; no obstacle is too big to tackle

### IF YOU RECEIVED O AND D, YOU SHOW MANY QUALITIES OF AN INSPIRING/SOCILIAZER

#### Celebrate their enthusiasm and joy

- entertainer
- values enjoyment and helping others with the same
- full of ideas and impulsive in trying them
- wants work to be fun for everyone
- talkative and open about self; asks others' opinions; loves to brainstorm
- flexible; easily bored with routine
- intuitive, creative, spontaneous, flamboyant approach
- optimist; nothing to beyond hope
- celebration oriented



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### IF YOU RECEIVED O AND I, YOU ARE PREDOMINANTLY A SUPPORTIVE/EMPATHIZER

#### Celebrate their gentleness and mediation qualities

- harmonizer
- values acceptance and stability in circumstances
- slow with big decisions; dislikes change
- builds networks of friends to help do work
- good listener; timid about voicing contrary opinions; concerned for others' feelings
- easy-going; likes slow, steady pace
- friendly and sensitive; no person is unlovable
- relationship oriented



### IF YOU RECEIVED G AND I, YOU HAVE LOTS OF ANALYZING/THINKER CHARACTERISTICS

#### Celebrate their sensitivity and depth

- assessor
- values accuracy in details & being right
- plans thoroughly before deciding to act
- prefers to work alone
- introverted; quick to think and slow to speak; closed about personal matters
- highly organized; even plans spontaneity
- cautious, logical, thrifty approach
- thoughtful; no problem is too big to ponder
- idea oriented



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### ALL SUCCESSFUL ACTION STARTS WITH A PLAN. BE PROACTIVE. THINK OF OTHERS' NEEDS AND STRATEGIZE ACCORDINGLY.

#### CONTROLLING/DIRECTORS

#### INSPIRING/SOCIALIZERS

#### SUPPORTIVE/EMPHATIZERS

#### ANALYZERS/THINKERS

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